



DECODING PHARMA

QUALITY ASSURANCE DEPARTMENT

STANDARD OPERATING PROCEDURE

Department: Quality Assurance	SOP No.:
Title: Assigning of Manufacturing Date	Effective Date:
Supersedes: Nil	Review Date:
Issue Date:	Page No.:

1.0 OBJECTIVE:

To lay down a procedure for the assigning of the manufacturing date for the products.

2.0 SCOPE:

This procedure is applicable for all the finished products manufactured in the

3.0 RESPONSIBILITY:

Officer, Executives – Production and Quality Assurance
Head – Quality Assurance

4.0 DEFINITION(S):

NA

5.0 PROCEDURE:

- 5.1 Each batch of the finished product shall be assigned a manufacturing date.
- 5.2 The date of manufacturing for the batch of the finished product is to be considered as the month in which the raw materials are dispensed for the batch.
- 5.3 The same shall be recorded in the BMR and other relevant records.

6.0 ABBREVIATION(S):

BMR : Batch Manufacturing Record

7.0 REFERENCE(S):

NA

8.0 ANNEXURE(S):

Nil



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9.0 REVISION CARD:

S. No.	REVISION No.	REVISION DATE	DETAILS OF REVISION	REASON (S) FOR REVISION