		Potential	Potential	Potential Cause /						Risk	Recommende		Po	st R	isk
S. No.	Item / Function	Failure Mode	Effect of Failure	Mechanism of Failure	Current Control	Reference Document no.	S	O	D	Priority Number (S*O*D)	d Actions (if any)	S	O	D	RPN S*O*D
1.	Size/ Dimension of Machine/Co mponents may differ from specification	May lead to unavailabilit y of space or Machine may not be installed into the area	Productivity may be effected due to space constrant	<ul> <li>Person         Negligency</li> <li>Unavailablity         of         qualification         documents</li> <li>Involvement         of Untrained         persons/Vend         or in         qualification</li> <li>Procedure was         not much         established for         qualification</li> </ul>	<ul> <li>Performane         Qualification         performed is         not         satisfactory</li> <li>Standard         Operating         Procedure is in         Place</li> <li>Equipment is         already been         installed</li> </ul>		4	3	3	36	Installation Qualificatio n shall be performed and size/dimens ion shall verified in IQ	3	1	1	3
2.	Functionality of machine may differ from specification	Machine may be Malfunction	Dust may not be extracted from the workplace.	<ul> <li>Person         Negligency</li> <li>Unavailablity         of         qualification         documents</li> <li>Involvement         of Untrained         persons/Vend         or in</li> </ul>	<ul> <li>Performane         Qualification         performed is         not         satisfactory</li> <li>Standard         Operating         Procedure is in         Place</li> </ul>		4	3	3	36	Operational Qualificatio n shall be performed and functionalit y shall be verified  Performance Qualification		1	1	3

S.	Item /	Potential	Potential	<b>Potential Cause /</b>		Reference					Recommende		Po	st R	Risk
No.	Function	Failure Mode	Effect of	Mechanism of Failure	Current Control	Document no.	S	0	D	Priority Number	d Actions	S	o	D	RPN S*O*D
				<ul><li>qualification</li><li>Procedure was not much established for qualification</li></ul>							shall be performed				
3.	Unavailabilit y of vendor documents like operation and maintenance manual, functional specification and design specification may happen	It may lead to Lack of information of the Machine	During preparation of In-House Qualificatio n documents, it may not cover all required test/Script	<ul> <li>Person         Negligency</li> <li>Unavailablity         of         qualification         documents</li> <li>Involvement         of Untrained         persons/Vend         or in         qualification</li> <li>Procedure was         not much         established for         qualification</li> </ul>	• Standard Operating Procedure is in Place		4	3	3	36	All related In-house documents shall be prepared and shall be exeuted	4	1	1	4
4.	Unavailabilit y of GA	Arrangemen t of	During any maintenance	Person     Nagligaray	Standard     Operating		3	3	3	27	Availablity for drawing	3	1	1	3
	drawing,	components	/Breakdown	<ul><li>Negligency</li><li>Unavailablity</li></ul>	Operating Procedure is ir	1					to be check				
	Electrical	and	activity,	of	Place						by				
	drawings,	electrical	Engineer	qualification							Engineering/				

S.	Item /	Potential	Potential	<b>Potential Cause /</b>		Reference				Risk	Recommende		Pos	st R	isk
No.	Function	Failure Mode	Effect of	Mechanism of Failure	<b>Current Control</b>	Document no.	S	О	D	Priority Number	d Actions	S	o	D	RPN S*O*D
	components certificates and MOC certificates may happen	wiring may not be identified	may face problems related to components and wiring arrangement	documents  Involvement of Untrained persons/Vend or in qualification Procedure was not much established for qualification							Vendor				
5.	Safety parameters like noise level, surface finish and limit switch may not be available	Machine may not have safety features	May lead to effect on Operator/Pe rsonnel safety	<ul> <li>Person         Negligency</li> <li>Unavailablity         of         qualification         documents</li> <li>Involvement         of Untrained         persons/Vend         or in         qualification</li> <li>Procedure was         not much         established for         qualification</li> </ul>	• Standard Operating Procedure is in Place	ı	4	3	2	24	If equipment is sound producing in that case noise lavel shall be verified in OQ and surface finish and limit switch shall be verified in IQ	4	1	1	4

	. Item	1	Potential	Potential	<b>Potential Cause /</b>		Reference				Risk	Recommende		Po	st R	isk
N			Failure Mode	Effect of	Mechanism of Failure	Current Control	Document no.	S	O	D	Priority Number	d Actions	S	o	D	RPN S*O*D
6.3	Utility requirem for the machine differ fro specifica	may m	May lead to abnormal behavior of the Machine	Electrical/ Mechanical Fault in the Machine may be happen	<ul> <li>Person         Negligency</li> <li>Unavailablity         of         qualification         documents</li> <li>Involvement         of Untrained         persons/Vend         or in         qualification</li> <li>Procedure was         not much         established for         qualification</li> </ul>	Standard     Operating     Procedure is in     Place		4	1	3	12	Equipment was using since many years still utility shall be verified in IQ	4	1	1	4
7.	Operatin paramete (e.g. Mir max spee may not fixed or validated	rs - ed) pe	Machine may be Malfunction	Standard Quality of product not meet as per requirement – may cause complaint.	<ul> <li>Person         Negligency</li> <li>Unavailablity         of         qualification         documents</li> <li>Involvement         of Untrained         persons/Vend         or in         qualification</li> </ul>	Standard     Operating     Procedure is in     Place	1	5	2	4	40	All Operating parameters shall be verified in OQ	5	1	1	5

S.	Item /	Potential	Potential	<b>Potential Cause /</b>		Reference				Risk	Recommende		Po	st R	isk
No.	Function	Failure Mode	Effect of	Mechanism of Failure	Current Control	Document no.	S	O	D	Priority Number	d Actions	S	o	D	RPN S*O*D
				Procedure was not much established for qualification											
8.	Machine Functions keys may not be work or work different	May lead to abnormal behavior of the Machine and may results in effects on Product/Hu man safety	Electrical/ Mechanical Fault in the Machine may be happen	<ul> <li>Person         Negligency</li> <li>Unavailablity         of         qualification         documents</li> <li>Involvement         of Untrained         persons/Vend         or in         qualification</li> <li>Procedure was         not much         established for         qualification</li> </ul>	• Standard Operating Procedure is in		4	2	3	24	Operational Qualificatio n shall be performed and functionality shall be verified in OQ	4	1	1	4
9.	SOP may not be available or may not drafted accordingly	Operation and Cleaning of machine may effected	Dust may not be extracted from the workplace.	<ul> <li>Person         Negligency</li> <li>Unavailablity         of         qualification         documents</li> </ul>	Standard     Operating     Procedure is in Place		4	1	1	4	NA	N A	N A	N A	NA

S.	Item /	Potential	Potential	<b>Potential Cause /</b>		Reference				Risk	Recommende		Po	st R	isk		
No.	Function	Failure Mode	Effect of	Mechanism of Failure	<b>Current Control</b>	Document no.				О	D	Priority Number	d Actions	S	o	D	RPN S*O*D
				<ul> <li>Involvement         of Untrained         persons/Vend         or in         qualification</li> <li>Procedure was         not much         established for         qualification</li> </ul>													
10.	Safety interlocks may not work (Door or emergency)	Machine may not follow safety requirement s	May lead to effect on Operator/Pe rsonnel safety	<ul> <li>Person         Negligency</li> <li>Unavailablity         of         qualification         documents</li> <li>Involvement         of Untrained         persons/Vend         or in         qualification</li> <li>Procedure was         not much         established for         qualification</li> </ul>	• Standard Operating Procedure is in Place		4	3	2	24	Safety interlocks shall be verified in OQ (If Applicable)	4	1	1	4		







S.No.	Recommended Action	Responsible Person	Target Date of Completion
1.	All identified qualification documents which are not available or not executed, shall be prepared and executed.		
2.	GA/Electrical Drawing shall be prepared/arranged		
3.	Training shall be imparted to all concerned persons to ensure the adequacy, accuracy, completeness and correctness of the documents.		

CAPA (Required/Not required): Not required If required mentioned the CAPA No.: NA

Quality Risk Management Tea	am	Reviewed By	Approved By Head QA	
Name	Department	Sign & Date	Head Operations Sign & Date	Sign & Date



### QUALITY RISK ASSESSEMENT AND MITIGATION SUMMARY REPORT

Name of facility/Equipement/Utility/System/Activity/Procedure/Unit Preparation:	Risk assessment for GAP's Identified in Qualification Documents as per Change Control No.:
	•••••
	Position Paper No.:
XX 100 (1 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Verification of recommended action:	
Remark (if any):	
	ipment, which are covered in this risk assessment are procured from the vendor as on
such basis and were used for routine production after performance qualific	cation, Hence there is no significant impact on product quality due to identified GAP's
n	
Qualification Documents.	
Process Validation: All identified equipments in this quality risk assessm	ent are also covered in many process validation batches of OSD area. On behalf of our
process validation study, it can be concluded that there is no significant in	npact on product quality due to identified GAP's in Qualification Documents.

Verified By:
Officer/Executive QA
(Sign & Date)

Approved By: Head QA (Sign & Date)