



PHARMA DEVILS

HR DEPARTMENT

STANDARD OPERATING PROCEDURE

TITLE: Operation and Cleaning of Fly-O-Cide

SOP No.:		Department:	HR	
		Effective Date:		
Revision No.:		Revision Date:		
Supersede Revision No.:		Page No.:	1 of 6	

1.0 OBJECTIVE:

To lay down a procedure for Operation and Cleaning of Fly-O-Cides.

2.0 SCOPE:

This SOP is applicable for Operation and Cleaning Procedure of Fly-O-Cides at various locations in

3.0 RESPONSIBILITY:

Officer / Executive HR / Engineering

4.0 ACCOUNTABILITY:

Head HR / Engineering

5.0 ABBREVIATIONS:

SOP Standard Operating Procedure
QA Quality Assurance
Ltd. Limited
No. Number
HR Human Resource

6.0 PROCEDURE:

6.1 Instructions:

6.1.1 Before Operation & Cleaning of Fly-O-Cide ensure that SOP is available.

6.1.2 Before Operation ensure that Connector Top is connected to the Switch Socket.

6.1.3 Ensure that Fly-O-Cide is Clean and status label is available.

6.1.4 Do not use Fly-O-Cide in the Night as it attracts more Insects and Flies.

6.1.5 Before Cleaning ensure that Connector Top is removed from the Switch Socket.

6.1.6 Do not run the Fly-O-Cide with One Tube Light and replace the tube light if not glowing.

6.2 Operation:

6.2.1 Connect the Connector Top in the Switch Socket.

6.2.2 Switch 'ON' the Switch socket and Connector Top.

6.2.3 Check that both tubes light are turned "ON".



PHARMA DEVILS

HR DEPARTMENT

STANDARD OPERATING PROCEDURE

TITLE: Operation and Cleaning of Fly-O-Cide

SOP No.:		Department:	HR	
		Effective Date:		
Revision No.:		Revision Date:		
Supersede Revision No.:		Page No.:	2 of 6	

6.2.4 Record the Operation details in format shown in **Annexure-I**, Titled “**Operation Record of Fly-O- Cides**”.

6.3 Cleaning:

6.3.1 Switch off the Fly-O-Cide.

6.3.2 Remove the “**Connector Top**” from the socket.

6.3.3 Pull the tray out of unit & monitor / count, the type / number of insects and record the observation in **Annexure-II**, Titled “**Cleaning Record of Fly-O-Cide**”.

6.3.4 Clean the Fly-O-Cide daily and record the cleaning details in applicable format (when required assistance must be taken from the Maintenance department while handling the Fly-O-Cides).

6.3.5 Do the destruction by burning all the dead Insects / Flies in a pit away from the water source.

6.3.6 **Fly-O-Cide Insect Limit should be mentioned for following areas:**

AREA	LIMIT
Receipt Area (Loading & Unloading Area)	NMT 10 Nos.
De-Dusting Area	NMT 5 Nos.
Before Change Room	NMT 5 Nos.
After Change Room	NMT 3 Nos.

6.3.7 **In case of Fly-O-Cide count is high or out of limit than following action should be taken:**

6.3.7.1 Check the proper functioning of tubes.

6.3.7.2 Increase the frequency of insecticide & sanitation.

6.3.7.3 Check the functioning of door interlock system.

6.3.7.4 Check the gap below door.

6.3.7.5 If Fly-O-Cide is not working then immediately contact the Engineering personnel.

6.3.8 **Frequency : Daily**

6.4 Replacement of Insectocutor Lamp:

6.4.1 Lamp shall be replaced in case of following:



PHARMA DEVILS

HR DEPARTMENT

STANDARD OPERATING PROCEDURE

TITLE: Operation and Cleaning of Fly-O-Cide

SOP No.:		Department:	HR	
		Effective Date:		
Revision No.:		Revision Date:		
Supersede Revision No.:		Page No.:	3 of 6	

6.4.1.1 After cumulative burning hour of 4000 hrs (Burning hour shall be calculated by total run time of unit).

6.4.1.2 In case of lamp is not working properly.

6.4.2 Cumulative Burning hour and reason for replacement shall be recorded in **Annexure-I**, Titled “**Operation Record of Fly-O- Cides**”.

6.4.3 Replacement of lamp shall be done by engineering personnel.

6.5 List out the Fly-O-Cide at various places in List of Fly-O-Cides in **Annexure-III**, Titled “**List of Fly-O-Cide**”.

7.0 ANNEXURES:

ANNEXURE No.	TITLE OF ANNEXURE	FORMAT No.
Annexure-I	Operation Record of Fly-O- Cides	
Annexure-II	Cleaning Record of Fly-O-Cide	
Annexure-III	List of Fly-O-Cide	

8.0 DISTRIBUTION:

- Controlled Copy No. 01 Head HR
- Controlled Copy No. 02 Head Engineering
- Master Copy Quality Assurance Department

9.0 REFERENCES:

Not Applicable

10.0 REVISION HISTORY:

CHANGE HISTORY LOG

Revision No.	Details of Changes	Reason for Change	Effective Date	Updated By
00	New SOP	Not Applicable		

