

PERFORMANCE QUALIFICATION REPORT FOR AUTOMATIC EXTERNAL AMPOULES WASHING, DRYING & SELF ADHESIVE LABELING MACHINE

PROTOCOL No.:

PERFORMANCE QUALIFICATION REPORT

FOR

EQUIPMENT ID. No.	
LOCATION	Packing Hall, Ampoules Line
DATE OF QUALIFICATION	
SUPERSEDES PROTOCOL No.	NIL



AUTOMATIC EXTERNAL AMPOULES WASHING, DRYING & SELF ADHESIVE LABELING MACHINE PROTOCOL No.:

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AUTOMATIC EXTERNAL AMPOULES WASHING, DRYING & SELF ADHESIVE LABELING MACHINE

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1.0	REPORT	PRE -	APPRO'	VAL:
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INITIATED BY:

DESIGNATION	NAME	SIGNATURE	DATE
OFFICER/EXECUTIVE			
(QUALITY ASSURANCE)			

REVIEWED BY:

DESIGNATION	NAME	SIGNATURE	DATE
HEAD (PRODUCTION)			
HEAD (ENGINEERING)			

APPROVED BY:

DESIGNATION	NAME	SIGNATURE	DATE
HEAD (QUALITY ASSURANCE)			



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2.0 OBJECTIVE:

- To provide documented evidence that the Equipment is performing consistently, repeatedly and reproducibly within its established operating range and the results of all the test parameters meet the pre-defined acceptance criteria.
- To confirm the suitability of the Standard Operating Procedures for all routine activities associated with the system.

3.0 SCOPE:

- The Protocol covers all aspects of Performance Qualification for the Automatic External Ampoules Washing, Drying & Self Adhesive Labeling Machine (Make: Aseptic Technology inc.) installed in Packing Hall, Ampoules line.
- This Protocol will define the methods and documentation used to qualify the Automatic External Ampoules Washing, Drying & Self Adhesive Labeling Machine for PQ.



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4.0 **RESPONSIBILITY:**

The Validation Group, comprising of a representative from each of the following departments, shall be responsible for execution of Performance Qualification Report.

DEPARTMENTS	RESPONSIBILITIES		
	•	Preparation, Approval and Compilation of the Performance	
		Qualification Report.	
Quality Assurance	•	Co-ordination with, Production and Engineering to carryout	
		Performance Qualification Activity.	
	•	Monitoring of Performance Qualification Activity.	
	•	Post approval of Performance Qualification Report after execution.	
	•	Review & Pre Approval of Performance Qualification Report.	
Production	•	To co-ordinate and support Performance Qualification Activity.	
	•	Post approval of Performance Qualification Report after execution.	
	•	Review & Pre Approval of Performance qualification Report for	
		correctness, completeness and technical excellence.	
Engineering	•	Responsible for trouble shooting (if occurred during execution).	
	•	Maintenance & preventive maintenance as per schedule.	
	•	Post approval of Performance Qualification Report after execution.	



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5.0 EQUIPMENT DETAILS:

Equipment Name	Automatic External Ampoules Washing, Drying & Self Adhesive	
	Labeling Machine	
Equipment ID.		
Manufacturer's Name	Aseptic Technology inc.	
Machine No.		
Model No.	EWL-400	
Supplier's Name	Aseptic Technology inc.	
Location of Installation	Packing Hall, Ampoules line	

6.0 PRE – QUALIFICATION REQUIREMENTS:

Verification for availability, Completeness and approval status of all the required relevant documents shall be done and observations shall be recorded in the performance qualification report.

- Executed and approved Design Qualification document
- Executed and approved Installation Qualification document
- Executed and approved Operational Qualification document
- SOP for operation & Cleaning of Automatic External Ampoules Washing, Drying & Self Adhesive Labeling Machine.
- SOP for Preventive Maintenance of Automatic External Ampoules Washing, Drying & Self Adhesive Labeling Machine.



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7.0	TESTS	AND	CHECKS:
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7.1	Verification	of Documents:

7.1	Record the observations for documents in the below mentioned table:						
S.No.	DOCUMENT NAME	DOCUMENT / SOP No.	COMPLETED (YES/NO)	CHECKED BY (PRODUCTION) SIGN/DATE	VERIFIED BY (QA) SIGN/DATE		
	Executed and approved						
1.	Design Qualification						
	Protocol Cum Report.	s for documents in the below mentioned table: ME DOCUMENT /SOP No. COMPLETED (YES/NO) SIGN/DATE red t. red ation . Reviewed By (Manager QA)					
	Executed and approved						
2.	Installation Qualification						
	Protocol cum Report.						
	Executed and approved						
3.	Operational Qualification						
	Protocol cum Report.						
4.	PQ Protocol approved						
	SOP for Operation &						
	Cleaning of Automatic						
5.	External Ampoules						
	Washing, Drying & Self						
	Adhesive Labeling Machine.						
	SOP for Preventive						
	Maintenance of Automatic						
6.	External Ampoules Washing Drying & Salf						
	Washing, Drying & Self						
	Adhesive Labeling Machine.						
	Wacinne.						
Inference:							
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					•••••		
				Reviewed By			
				•			
				Sign/Date:	• • • • • • • • • • • • • • • • • • • •		



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7.2 TEST PRODUCT BATCH INFORMATION:

S.No.	PRODUCT NAME	BATCH NO.	PACK SIZE	BATCH SIZE	MFG. DATE	EXPIRY DATE
Compile (QA) Sign/Da	ite:					
				• • • • • • • • • • • • • • • • • • • •	• • • • • • • • • • • • • • • • • • • •	
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					• • • • • • • • • • • • • • • • • • • •	
				Reviewed B (Manager (Sign/Date:.	(A)	•••••



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7.3 REPORT OF PERFORMANCE EVALUATION USING DRUG PRODUCT:

(A)	First Product Name: -	Batch No.

TEST & CHECK	SATISFIED / NOT SATISFIED
Performance Verification Test	
Auto mode setting is OK	
Stop watch is Ready	
Set machine speed 250 Ampoules per Minute	
After 1 min Machine speed (Amp/ Minute) Total Count: Set :	
Display :	
Actual :	
After 2 min Machine speed (Amp/ Minute) Total Count: Set :	
Display :	
Actual :	
After 3 min Machine speed (Amp/ Minute) Total Count: Set :	
Display :	
Actual :	
After 4 min Machine speed (Amp/ Minute) Total Count: Set :	
Display :	
Actual :	
After 5 min Machine speed (Amp/ Minute) Total Count: Set :	
Display:	
Actual :	



PROTOCOL No.:

TEST & CHECK	SATISFIED / NOT SATISFIED
Stop watch is Ready	
Set machine speed 300 Ampoules per Minute	
After 1 min Machine speed (Amp/ Minute) Total Count: Set : Display : Actual :	
After 2 min Machine speed (Amp/ Minute) Total Count: Set : Display : Actual :	
After 3 min Machine speed (Amp/ Minute) Total Count: Set : Display : Actual :	
After 4 min Machine speed (Amp/ Minute) Total Count: Set : Display : Actual :	
After 5 min Machine speed (Amp / Minute) Total Count: Set : Display : Actual :	
Checked By (Production) Sign/Date:	Verified By (Quality Assurance) Sign/Date:
Inference:	
	Reviewed By (Manager QA) Sign/Date:



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TEST	OBSERVATION
Performance Evaluation Test	
External Washing Quality	
External Drying	
Labeling Orientation	
Coding Imprint	
Positioning of Label	
Adhesiveness properties of label	
Shrinkage of label	
Dent / Rubbing mark on Label	
Affixing of labels edges	
Overlapping of Label	
Acceptance criteria :	
External Washing Quality: Should be Clean External Drying: Should be Dry Labeling Orientation: Should be Uniform Coding Imprint: Clear & legible Positioning of Label: Should be proper and should not be Adhesiveness properties of label: Label should be properties of label: Should be absent Dent /Rubbing mark on Label: Should be absent Affixing of labels edges: Label should be intact and properties of label: Should be absent	erly Adhered to Ampoules
Checked By (Production) Sign/Date:	Verified By (Quality Assurance) Sign/ Date:

Reviewed By (Manager QA) Sign / Date:....



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Batch No.:

PROTOCOL No.:

TEST & CHECK	SATISFIED / NOT SATISFIED
Performance Verification Test	
Auto mode setting is OK	
Stop watch is Ready	
Set machine speed 250 Ampoules per Minute	
After 1 min Machine speed (Amp / Minute) Total Count: Set :	
Display :	
Actual :	
After 2 min Machine speed (Amp / Minute) Total Count: Set :	
Display :	
Actual :	
After 3 min Machine speed (Amp / Minute) Total Count: Set : Display :	
Actual :	
After 4 min Machine speed (Amp / Minute) Total Count: Set :	
Display :	
Actual :	
After 5 min Machine speed (Amp / Minute) Total Count: Set :	
Display : Actual :	



PROTOCOL No.:

TEST & CHECK	SATISFIED / NOT SATISFIED
Stop watch is Ready	
Set machine speed 300 Ampoules per Minute	
After 1 min Machine speed (Amp / Minute) Total Count: Set : Display : Actual :	
After 2 min Machine speed (Amp / Minute) Total Count: Set : Display : Actual :	
After 3 minMachine speed (Amp / Minute) Total Count: Set : Display : Actual :	
After 4 minMachine speed (Amp / Minute) Total Count: Set : Display : Actual :	
After 5 min Machine speed (Amp / Minute) Total Count: Set :	
Checked By (Production) Sign/Date:	Verified By (Quality Assurance) Sign/Date:
Inference:	
	Reviewed By (Manager QA) Sign/Date:



PROTOCOL No.:

DRIING & SELF ADHESIVE LABELING MACHINE					
TEST	OBSERVATION				
Performance Evaluation Test					
External Washing Quality					
External Drying					
Labeling Orientation					
Coding Imprint					
Positioning of Label					
Adhesiveness properties of label					
Shrinkage of label					
Dent /Rubbing mark on Label					
Affixing of labels edges					
Overlapping of Label					
Acceptance criteria :					
External Drying: Should be Dry Labeling Orientation: Should be Uniform Coding Imprint: Clear & legible Positioning of Label: Should be proper and should not be tilted Adhesiveness properties of label: Label should be properly Adhered to Ampoules Shrinkage of label: Should be absent Dent /Rubbing mark on Label: Should be absent Affixing of labels edges: Label should be intact and properly fixed Overlapping of Label: Should be absent					
Checked By (Production) Sign/Date:	Verified By (Quality Assurance) Sign/Date:				
interence:					
	••••••				
	••••••				
	Reviewed By (Manager QA) Sign/Date:				



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Batch No.:

TECT & CHECK	CATICEIED / NOT CATICEIED
TEST & CHECK Performance Verification Test	SATISFIED / NOT SATISFIED
Auto mode setting is OK	
_	
Stop watch is Ready	
Set machine speed 250 Ampoules per Minute	
After 1 min Machine speed (Amp / Minute)	
Total Count:	
Set :	
Display :	
Actual :	
After 2 min Machine speed (Amp / Minute)	
Total Count:	
Set :	
Display :	
Actual :	
After 3 min Machine speed (Amp / Minute)	
Total Count: Set :	
Display :	
Actual :	
After 4 min Machine speed (Amp / Minute)	
Total Count: Set :	
Display :	
Actual :	
After 5 min Machine speed (Amp / Minute)	
Total Count: Set :	
Display :	
Actual :	



PROTOCOL No.:

TEST & CHECK	SATISFIED / NOT SATISFIED
Stop watch is Ready	
Set machine speed 300 Ampoules per Minute	
After 1 min Machine speed (Amp / Minute) Total Count: Set : Display : Actual : After 2 min Machine speed (Amp / Minute) Total Count: Set : Display : Actual :	
After 3 min Machine speed (Amp / Minute) Total Count: Set : Display : Actual :	
After 4 min Machine speed (Amp / Minute) Total Count: Set : Display : Actual :	
After 5 min Machine speed (Amp / Minute) Total Count: Set : Display : Actual :	
Checked By (Production) Sign/Date:	Verified By (Quality Assurance) Sign/Date:
Inference:	
	Reviewed By (Manager QA) Sign / Date:



PROTOCOL No.:

TEST	OBSERVATION
Performance Evaluation Test	
External Washing Quality	
External Drying	
Labeling Orientation	
Coding Imprint	
Positioning of Label	
Adhesiveness properties of label	
Shrinkage of label	
Dent / Rubbing mark on Label	
Affixing of labels edges	
Overlapping of Label	
Acceptance criteria :	
External Drying: Should be Dry Labeling Orientation: Should be Uniform Coding Imprint: Clear & legible Positioning of Label: Should be proper and should not Adhesiveness properties of label: Label should be pro Shrinkage of label: Should be absent Dent / Rubbing mark on Label: Should be intact and pro Overlapping of Label: Should be absent	perly Adhered to Ampoules
Checked By (Production) Sign/Date:	Verified By (Quality Assurance) Sign/Date:
Inference:	
	Reviewed By (Manager QA) Sign/Date:



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8.0 CHECKLIST OF ALL TESTS & CHECKS:

This checklist is provided to ensure that all tests or checks required in Performance Qualification protocol have been executed.

TESTS OR CHECKS	EXECUTED (YES/NO)	REMARKS
Verification of DQ, IQ & OQ & other documents		
Verification of Performance using three batches of Products.		
Evaluation of Performance Using three batches of Products.		

Checked By (Production) Sign/Date:	Verified By (Quality Assurance) Sign/Date:
Inference:	
	Reviewed By (Manager QA)
	Sign/Date:



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9.0	DOCUMENTS TO BE ATTACHED:
	Any Other Relevant Documents.
10.0	NON COMPLIANCE:
11.0	DEVIATION FROM PREDEFINED SPECIFICATION, IF ANY:
12.0	CHANGE CONTROL , IF ANY:



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13.0	REVIEW (INCLUSIVE OF FOLLOW UP ACTION, IF ANY):
14.0	CONCLUSION:
15.0	RECOMMENDATION:



FOR

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16.0 ABBREVIATIONS:

ALM: Automatic External Ampoules Washing, Drying & Self Adhesive Labeling Machine.

cGMP: Current Good Manufacturing Practices

DQ : Design Qualification

HMI: Humen Machine Interface

IQ : Installation Qualification

LTD. : Limited

No. : Number

OQ : Operational Qualification

PPQ : Performance Qualification Protocol

PVT : Private

QA : Quality Assurance

RPQ : Performance Qualification Report

SOP : Standard Operating Procedure



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17.0 REPORT POST – APPROVAL:

INITIATED BY:

DESIGNATION	NAME	SIGNATURE	DATE
OFFICER / EXECUTIVE (QUALITY ASSURANCE)			

REVIEWED BY:

DESIGNATION	NAME	SIGNATURE	DATE
HEAD (PRODUCTION)			
HEAD (ENGINEERING)			

APPROVED BY:

DESIGNATION	NAME	SIGNATURE	DATE
HEAD (QUALITY ASSURANCE)			