



**STANDARD OPERATING PROCEDURE**

**Department:** Production

**SOP No.:**

**Title:** Sanitization of Drain points

**Effective Date:**

**Supersedes:** Nil

**Review Date:**

**Issue Date:**

**Page No.:**

**1.0 OBJECTIVE:**

To lay down a procedure for the sanitizations of drain points.

**2.0 SCOPE:**

The procedure is applicable to the sanitizations of drain points in production area.

**3.0 RESPONSIBILITY:**

Operator / Officer / Executive / Assistant Manager

Head Production: To ensure execution & compliance.

Head QA: To ensure the compliance.

**4.0 PROCEDURE:**

**4.1 Sanitization Of Drain Points:**

Frequency: On every day preferably at the end of the day / at the end of the process.

4.1.1 Clean the sink / washbasin with nylon scrubber with purified water.

4.1.2 In the washing area Clean the hosepipe by passing purified water.

4.1.3 Pour 500ml of 2.5% v/v Dettol / Savlon solution in sink / wash basin / sump of drain point and allow the solution to remain for at least 15 minutes in the drain points.

4.1.4 Change the disinfectant solution alternatively and during the weekly off use disinfectant solution penultimate day.

4.1.5 Record the sanitization activity in the given in Annexure –I

**5.0 ANNEXURE (S):**

Annexure-I: Drain Point Sanitization Record.

**6.0 REFERENCE (S):**

SOP: Preparation, approval, distribution control, revision and destruction of Standard Operating Procedure (SOP).



# PHARMA DEVILS

PRODUCTION DEPARTMENT

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### 7.0 ABBREVIATION (S) /DEFINITION (S) :

QA : Quality Assurance.

### REVISION CARD

S. No.	REVISION No.	REVISION DATE	DETAILS OF REVISION	REASON (S) FOR REVISION	REFERENCE CHANGE CONTROL No.
1	00	----	----	New SOP	---