	PHARMA DEVILS	
	PRODUCTION DEPARTMENT	

STANDARD OPERATING PROCEDURE	
Department: Production (External Preparation)	**SOP No.:**
Title: Calibration of Vessels	**Effective Date:**
Supersedes: Nil	**Review Date:**
Issue Date:	**Page No.:**

1.0   OBJECTIVE:
To lay down a Procedure for Calibration of Vessels.

2.0   SCOPE:
This SOP is applicable for Calibration of Vessels.

3.0   RESPONSIBILITY:
Production - Officer/Executive

4.0   ACCOUNTABILITY:
Head - Production.

5.0   ABBREVIATIONS:
BPCR   Batch Production and Control Record
IPQA   In-Process Quality Assurance
No.   Number
SOP   Standard Operating Procedure

6.0   PROCEDURE:
6.1   Check the Status of Calibration of Balances to be used.

6.2   Verify the Balance before the Calibration of Vessels.

6.3   Weigh the 25.00 Kg of Purified Water in the Container.

6.4   Transfer the 25.00 Kg of Purified Water one by one in the Vessel to be calibrated.

6.5   Note Down the Height (Top Water Label in Centimeter) Vessel as Shown as **Annexure-I**.

7.0   ANNEXURES:

ANNEXURE No.	TITLE OF ANNEXURE	FORMAT No.
Annexure-I	Vessel Calibration Record	

ENCLOSURE: SOP Training Record

8.0   DISTRIBUTION:
- Controlled Copy No. 02   Production
- Master Copy   Quality Assurance

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9.0   REFERENCES:
Not Applicable.

10.0   REVISION HISTORY:

CHANGE HISTORY LOG

Revision No.	Change control No.	Details of Changes	Reason for Change	Effective Date	Updated By

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ANNEXURE – I
VESSELS CALIBRATION RECORD

Area   :   **Vessel ID No.**   :

Vessel Capacity :   **Date of Calibration :**

S.No.	Purified Water (In Liter)	Height (Top Water Label In Centimeter)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		