



PHARMA DEVILS

PRODUCTION DEPARTMENT

STANDARD OPERATING PROCEDURE

Department: Production (External Preparation)	SOP No.:
Title: Destruction of Printed Packaging Material	Effective Date:
Supersedes: Nil	Review Date:
Issue Date:	Page No.:

1.0 OBJECTIVE:

To lay down a Procedure for Destruction of Printed Packaging Material.

2.0 SCOPE:

This SOP is applicable to Destruction of Printed Packaging Material.

3.0 RESPONSIBILITY:

Production Officer / Executive

4.0 ACCOUNTABILITY:

Head Production

5.0 ABBREVIATIONS:

BPCR	Batch Production and Control Record
IPQA	In-Process Quality Assurance
No.	Number
SOP	Standard Operating Procedure

6.0 PROCEDURE:

- 6.1 After completion of Batch collect the Over Printed / Rejected Packaging Material from Production Area & note the quantity in the BPCR.
- 6.2 Tear off the Over Printed /Rejected Packaging Material in presence of IPQA personnel.
- 6.3 Collect the Destroyed Packaging Material in a Black Poly Bag.
- 6.4 Affix the status label on Black Poly Bag containing destroyed Packaging Material.
- 6.5 Transfer these bags to Scrap Yard.

7.0 ANNEXURES:

Not Applicable.

8.0 DISTRIBUTION:

- Controlled Copy No. 01 Quality Assurance
- Controlled Copy No. 02 Production
- Master Copy Quality Assurance

9.0 REFERENCES:

Not Applicable



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10.0 REVISION HISTORY:

CHANGE HISTORY LOG

Revision No.	Change control No.	Details of Changes	Reason for Change	Effective Date	Updated By