

PROTOCOL No.:

PERFORMANCE QUALIFICATION REPORT FOR JACKETED MANUFACTURING TANK MANUFACTURING LINE

EQUIPMENT ID. No.		
LOCATION	Manufacturing line	
DATE OF QUALIFICATION		
SUPERSEDES REPORT No.	NIL	



PROTOCOL No.:

REPORT CONTENTS

S.No.	TITLE	PAGE No.
1.0	Report pre approval	3
2.0	Objective	4
3.0	Scope	4
4.0	Responsibility	5
5.0	Equipment details	6
6.0	Pre-requalification requirements	6
7.0	Tests & checks	7
8.0	Check list of all tests & checks	14
9.0	Documents to be attached	14
10.0	Non-compliance	14
11.0	Deviation from pre defined specification	15
12.0	Change control	15
13.0	Review (inclusive of follow up action, if any)	15
14.0	Conclusion	15
15.0	Recommendation	15
16.0	Abbreviation	16
17.0	Report post approval	17



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1.0 **REPORT PRE – APPROVAL:**

PREPARED BY:

DESIGNATION	NAME	SIGNATURE	DATE
OFFICER/EXECUTIVE (QUALITY ASSURANCE)			

REVIEWED BY:

OPERATING MANAGER (QUALITY ASSURANCE)		
HEAD (QUALITY CONTROL)		
HEAD (ENGINEERING)		

APPROVED BY:

DESIGNATION	NAME	SIGNATURE	DATE
HEAD (PRODUCTION)			



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2.0 OBJECTIVE:

- To provide documented evidence that the Equipment is performing consistently, repeatedly and reproducibly within its established operating range and the results of all the test parameters meet the pre-defined acceptance criteria.
- To confirm the suitability of the Standard Operating Procedures for all routine activities associated with the system.

3.0 SCOPE:

- The scope of this qualification protocol is limited to qualification of Manufacturing Tank Installed in Manufacturing Area, Lotion Line.
- This report provides all the relevant information of the performance qualification activity, In-process observations and analytical data of testing of collected samples.



PROTOCOL No.:

4.0 **RESPONSIBILITY:**

The Validation Group, comprising of a representative from each of the following departments, shall be responsible for the execution of Performance Qualification Report.

DEPARTMENTS	RESPONSIBILITIES		
	Preparation, Approval and Compilation of the Performance		
	Qualification Report.		
Quality Assurance	Co-ordination with Quality Control, Production and Engineering to		
Quanty Assurance	carryout Performance Qualification Activity.		
	Monitoring of Performance Qualification Activity.		
	Post Approval of Performance Qualification Report after Execution.		
	Review of Performance Qualification Report.		
Production	To co-ordinate and support Performance Qualification Activity.		
	Post Approval of Performance Qualification Report after Execution.		
Quality Control	Analytical Support (Microbial Testing/ chemical Analysis).		
	Reviewing of qualification report for correctness, completeness and		
	technical excellence		
Engineering	• Responsible for trouble shooting (if occurred during execution).		
	Maintenance & preventive maintenance as per schedule.		
	Post Approval of Performance Qualification Report after Execution.		



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5.0 EQUIPMENT DETAILS:

Equipment Name	Manufacturing Tank
Equipment	
Manufacturer's Name	Punchtab
Model	cGMP
Location of Installation	Manufacturing Line

6.0 PRE – QUALIFICATION REQUIREMENTS:

6.1 Training Record of Validation Team:

All the persons involved in the execution of qualification activity must be trained in all aspects of the qualification activity including the test methodology, acceptance criteria and safety precautions to be followed during working.

6.2 Verification of Documents:

Verify that the DQ/IQ/OQ of manufacturing vessel has been executed and approved.

Verify that SOP for Operating, Cleaning and Preventive Maintenance of the manufacturing vessel has been prepared.

S.No.	Document Name	Completed (Yes/No)	Checked By Engineering Sign/Date	Verified By (QA) Sign/Date
1.	Executed and approved DQ Protocol Cum Report			
2.	Executed and approved IQ Protocol Cum Report			
3.	Executed and approved OQ Protocol Cum Report			
4.	Approved PQ Protocol			
5.	SOP for Operating, Cleaning of the manufacturing vessel			
6.	SOP for Preventive Maintenance of the manufacturing vessel			



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7.0	TESTS	AND	CHECKS:	
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7.1	Equipment	Volumetric	Capacity	(In Liters)	Test:
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Name of equipment	Capacity of vessel	
Make	Equipment id no.	

Date of test	Trial no.	Acceptance criteria	Observation
		150 liter \pm 0.3% (149.55 to150.45)	
		450 liter ± 0.3% (448.65 to 451.35)	
		150 liter ± 0.3% (149.55 to150.45)	
		450 liter ± 0.3% (448.65 to 451.35)	
		150 liter ± 0.3% (149.55 to150.45)	
		450 liter ± 0.3% (448.65 to 451.35)	

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	Reviewed By
	Manager QA
	Sign/Date:



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7.2	Equipment Volumetric Capacity (In Liters) Test by chemical assay method at Minimum Speed of
	stirrer (15.0 Hz):

Trial No.:

Name of equipment	Capacity of vessel	
Make	Equipment Id no.	

Date	Volume of	Weight of	Results			Acceptance criteria
	tank	NaCl	Description	pН	Assay	
	150 Ltr.					
	250 Ltr.					0.882% to 0.912%
	350 Ltr.					
	450 Ltr.					

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7.3	Equipment Volumetric Capacity (In Liters) Test by chemical assay method at Maximum Speed of
	stirrer (30.0 Hz):

Trial No.:

Name of equipment	Capacity of vessel	
Make	Equipment Id no.	

Date	Volume of	Weight of	Results			Acceptance criteria
	tank	NaCl	Description	pН	Assay	
	150 Ltr.					
	250 Ltr.					0.882% to 0.912%
	350 Ltr.					
	450 Ltr.					

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	Reviewed By Manager QA Sign/Date:



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7.4 Test For Verification of Uniformity of Mixing at Minimum Speed of stirrer (15.0 Hz): Trial No.:

Date of test	Capacity of vessel	
Name of equipment	Equipment Id no.	
Weight of sodium chloride	Location	

Sample interval (minute)	Sample location	Critical variables	Acceptance criteria	Observation
4.6. 0.7	Тор	Description	Lump free solution	
After 05	Bottom	Description	Lump free solution	
		Description	Lump free solution	
		pН	Below 8.0	
	Тор	Assay	Assay of active content	
			should be within 0.882%	
			W/V - 0.912%W/V	
After 10		Description	Lump free solution	
	Bottom	рН	Below 8.0	
		Assay	Assay of active content	
			should be within 0.882% W/V -0.912% W/V	
	% RSD of Assa	ny	≤ 2%	
		Description	Lump free solution	
		рН	Below 8.0	
	Тор	Assay	Assay of active content	
After 30			should be within 0.882% W/V - 0.912% W/V	
		Description	Lump free solution	
	Bottom	рН	Below 8.0	
		Assay	Assay of active content should be within	



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Sample interval (minute)	Sample location	Critical variables	Acceptance criteria	Observation
			0.882% W/V – 0.912%W/V	
	% RSD of Assay		≤ 2%	

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Production		Quality Assurance
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		Reviewed By
		Manager QA
		Sign/Date:



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7.5 Test For Verification of Uniformity of Mixing at Maximum Speed of stirrer (30.0 Hz): Trial No.:

Date of test	Capacity of vessel	
Name of equipment	Equipment Id no.	
Weight of sodium chloride	Location	

Sample interval (minute)	Sample location	Critical variables	Acceptance criteria	Observation
4.5. 0.5	Тор	Description	Lump free solution	
After 05	Bottom	Description	Lump free solution	
		Description	Lump free solution	
		рН	Below 8.0	
	Тор	Assay	Assay of active content	
			should be within 0.882%	
			W/V - 0.912%W/V	
After 10		Description	Lump free solution	
	Bottom	рН	Below 8.0	
		Assay	Assay of active content	
			should be within 0.882% W/V - 0.912% W/V	
	% RSD of Assa	ny	≤ 2%	
		Description	Lump free solution	
		рН	Below 8.0	
	Тор	Assay	Assay of active content	
After 30			should be within 0.882% W/V – 0.912% W/V	
		Description	Lump free solution	
	Bottom	pH	Below 8.0	
		Assay	Assay of active content should be within	



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Sample interval (minute)	Sample location	Critical variables	Acceptance criteria	Observation
			0.882% W/V – 0.912%W/V	
	% RSD of Assay		≤ 2%	

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Production		Quality Assurance
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		Reviewed By Manager QA Sign/Date:



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8.0 CHECKLIST OF ALL TESTS AND CHECKS:

Tests or checks	Executed [Yes/No]	Remark
Equipment Volumetric Capacity (In Litres) Test		
Verification of Volume of Solution by assay of sodium chloride		
Test For Verification Of Uniformity Of Mixing		

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		Reviewed By Manager QA Sign/Date:
9.0	DOCUMENTS ATTACHED:	
	Test Report from QC lab	
	Any other Relevant Documents.Training Record	
10.0	NON COMPLIANCE:	
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PHARN	MA DEVILS
11.0	DEVIATION FROM PRE-DEFINED SPECIFICATION, IF ANY:
12.0	CHANGE CONTROL, IF ANY:
13.0	REVIEW (INCLUSIVE OF FOLLOW UP ACTION, IF ANY):
14.0	CONCLUSION:
15.0	RECOMMENDATION:



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16.0 ABBREVIATIONS:

% : Percentage

cGMP : Current Good Manufacturing Practices

DQ : Design Qualification

ID. : Identification

IQ : Installation Qualification

LTD. : Limited

MFT : Manufacturing vessel

Nacl : Sodium Chloride

No. : Number

OQ : Operational Qualification

PPQ : Performance Qualification Protocol

PVT : Private

RPQ : Report performance qualification

RSD : Relative standard deviation

SOP : Standard Operating Procedure



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17.0 REPORT POST APPROVAL:

PREPARED BY:

DESIGNATION	NAME	SIGNATURE	DATE
OFFICER/EXECUTIVE (QUALITY ASSURANCE)			

REVIEWED BY:

OPERATING MANAGER (QUALITY ASSURANCE)		
HEAD (QUALITY CONTROL)		
HEAD (ENGINEERING)		

APPROVED BY:

DESIGNATION	NAME	SIGNATURE	DATE
HEAD (PRODUCTION)			