

PRODUCTION DEPARTMENT

#### STANDARD OPERATING PROCEDURE

Title: Monitoring of Temperature, Relative Humidity & Differential Pressure in Production Area

SOP No.:		Department:	Production
SOP No.:		<b>Effective Date:</b>	
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#### 1.0 **OBJECTIVE:**

To lay down a Procedure for Monitoring of Temperature, Relative Humidity & Differential Pressure in the Production area.

#### 2.0 SCOPE:

This SOP is applicable for Monitoring of Temperature, Relative Humidity & Differential Pressure in Production area and aseptic area.

#### **RESPONSIBILITY:-**3.0

Officer / Executive – Production

#### 4.0 **ACCOUNTABILITY:**

Head – Production

#### 5.0 **ABBREVIATIONS:**

 $^{0}C$ Degree Celsius

Hrs Hour

Heating Ventilation and Air Conditioner HVAC

Limited Ltd.

**NMT** Not More Than

Pvt Private

Relative Humidity RH

Raw Material RM

SOP Standard Operating Procedure

 $\Delta P$ Differential Pressure

**CIP** Clean In Place

SIP Sterilization In Place.

DTR Digital Differential Pressure + Temperature + Relative humidity

No. Number Signature. Sign

#### 6.0 **PROCEDURE:**

#### PRECAUTIONS AND ACCEPTANCE CRITERIA: 6.1

- **6.1.1** Ensure that the digital Differential Pressure, Temperature and Relative humidity gauzes (DTR & DPG Gauzes) of Radix, digital hygrometer & other monitoring devices shall be calibrated.
- **6.1.2** Ensure that the digital hygrometer and other temperature monitoring devices shall be placed at hot spot (if available).



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- **6.1.3** Temperature, Relative Humidity and Differential Pressure of respective areas shall be recorded initially and at frequency of 4 hrs.  $\pm$  30 min. or after any breakdown.
- **6.1.4** During operation, Monitoring of Temperature, Relative Humidity and Differential Pressure shall be recorded as per respective BMR for area specific along with log books.
- **6.1.5** In case of material storage minimum and maximum temperature shall be check of previous 24 hrs. at the start of shift by pressing min/max key of respective digital hygrometer and recoding in respective **Annexure's.**

Note: Reset the Digital Hygrometer after taking the minimum and maximum temperature by long press of memory button given in digital hygrometer.

- **6.1.6** During periodic calibration of digital hygrometer use other calibrated digital hygrometer kept as stand by and records their ID in the remark column.
- **6.1.7** After receiving of digital hygrometer and other monitoring devises from outside/ calibration agency, previous memory shall be reset before use.

#### **6.2 TEMPERATURE & RELATIVE HUMIDITY MONITORING:**

- 6.2.1 Observe the reading on the LED Display / Digital Display (DTR Gauzes) of Radix/ Digital Hygrometer / Other monitoring devices / Data logger installed in the area.
- **6.2.2** Record the Temperature and Relative Humidity details of the area in respective **Annexure's.**
- **6.2.2.1** During operation temperature may excurse upto 27°C of following areas:
  - ➤ Unit Preparation Room (Autoclave Loading / Unloading side)
  - Manufacturing Room (CIP/SIP & Water collection, During Batch Manufacturing)
  - Filtration Room (CIP/SIP).
  - Filling room (CIP/SIP).

### **6.2.2.2** Handling of Excursions:

- **6.2.2.2.1** During filling and sealing if excursion is observed out of specified limit related to temperature, Relative humidity and differential pressure then follow the below action:
- **6.2.2.2.1.1** Clear the filling & sealing track and stop the filling & sealing operation.
- **6.2.2.2.1.2** Inform to engineering department for rectification of observed excursion.

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- **6.2.2.2.1.3** Wait for 15 min to resume the observed excursion if not rectified raise the Break down slip / SAP, along with incident for further action plan & CAPA.
- **6.2.2.2.1.4** Record the intervention detail in the respective BMR / Log sheet.
- **6.2.2.2.1.5** If any monitoring devise not working, then follow the below action:
- **6.2.2.2.1.5.1** Inform to engineering department for rectification of same.
- **6.2.2.2.1.5.2** If defected monitoring devise will not recoverable, initiate the change control for new devise along with calibration & ID.

**6.2.2.2.1.5.3** New addition / deletion of monitoring devise shall be handled through SOP.

S.No.	Area	Monitoring Frequency of 4 has per respective E	Annexure Reference for recording		
		Temperature			
	Filling Room -01				
	Filling Room -02				
	Filtration Room -01				
1	Filtration Room -02	NMT 25°C	NMT 60%	ANNEXURE-I	
	Disinfectant filtration Room				
	Machine Tool Room				
	Cooling zone				
	Unit Preparation Area				
	Manufacturing Room -01	NMT 25°C	NMT 60%	ANNEXURE-II	
	Manufacturing Room -02				
2	Granule Day store				
	RM Day Store	NMT 25°C	NA	ANNEXURE-II	
	Disinfectant Preparation room				
	Packing Area	NMT 25°C			
3	FG Quarantine	NMT 25°C	NA	ANNEXURE-VI	
	Unloading Area	111111 25 C			

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#### **6.3 DIFFERENTIAL PRESSURE:**

- **6.3.1** Ensure that Maganhelic Gauges are calibrated.
- **6.3.2** Differential Pressure shall be monitored of all areas, where Magnehellic gauges / DTR displays are installed.
- **6.3.3** Differential Pressure of concern Area shall be monitored by Officer / Executive concern area, and record shall be maintained as per concern Annexure.
- **6.3.4** Differential Pressure of respective areas shall be recorded initially, at every 4 Hours  $\pm 30$  min.
- **6.3.5** Whenever out of limit results are observed, immediate inform to engineering department for corrective action. If differential pressure of classified area, return to it's, define limit, within 15 minutes, then record physical parameter as per defined interval.
- **6.3.6** In case physical parameter not in limit for more than 15 min. concern dept. shall fill the incident report and inform to Engineering department through breakdown intimation Slip / SAP procedure.
  - Note: 1. In case of Holidays / Non-Working Days / if there is no Activity, Temperature and Relative Humidity will not be recorded in the respective Annexure of Production.
  - 2. In case any activities performed on Holidays / Non-Working Days, Temperature and Relative Humidity shall be recorded in the respective Annexure of Production.

#### 7.0 ANNEXURES:

ANNEXURE No.	TITLE OF ANNEXURE	FORMAT No.
Annexure – I	Temperature & Relative Humidity record (NMT 25°C, NMT 60 % )	
Annexure- II	Differential Pressure Record Production (Filling & Holding Area)	
Annexure- III	Differential Pressure Record Production Area-I	
Annexure- IV	Differential Pressure Record Production Area-II	
Annexure – V	Temperature & Relative Humidity record (NMT 25°C, NMT 60 % )	
Annexure- VI	Temperature Record (PACKING)	

**ENCLOSURES:** SOP Training Record.



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#### **8.0 DISTRIBUTION:**

• Controlled Copy No. 01 Quality Assurance

• Controlled Copy No. 02 Production

• Master Copy Quality Assurance

#### 9.0 REFERENCES:

Not Applicable

#### **10.0 REVISION HISTORY:**

#### **CHANGE HISTORY LOG**

Revision No.	Change Control No.	Details of Changes	Reason for Change	Effective Date	Updated By



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### ANNEXURE-I TEMPERATURE & RELATIVE HUMIDITY RECORD (NMT 25°C, NMT 60 %)

Block: ...... Month: ....

Limits: Temperature: NMT 25°C Relative Humidity: NMT 60%

	Area	Filling Room-01		Filling Room- 02			Filtration Room- 01		Filtration Room- 02		Disinfectant filtration Room		Machine Tool Room		Cooling zone		Varified		Verified
Date	† Time	Temp.	RH	Temp.	RH	Temp.	RH	Тетр.	RH	Temp.	RH	Тетр.	RH	Тетр.	RH	Checked By	By QA		

**Frequency:** Every 4 Hours  $\pm$  30 min.



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# ANNEXURE-II DIFFERENTIAL PRESSURE RECORD PRODUCTION (FILLING & HOLDING AREA)

Block: ...... Month: ......

Date	Area  Time	Entry A/L-I Aseptic area (05-15 Pascal)	Entry Air- lock II (15-30 Pascal)	Entry Air- lock III (15-30 Pascal)	A/L- III- Aseptic corrido r (05-15 Pascal)	Machine Tool Room (05-15 Pascal)	Filtratio n Room- I (05- 15 Pascal)	(117-17	Cool Zone (05-15 Pascal	Disinfect -ant filtration Room 05-15 Pascal)	Filling Room- I (05-15 Pascal)	Filling Room- II (05-15 Pascal)	Return Air- lock -II (05 - 15 Pascal)	Return Air- lock- III (15- 30 Pascal)	Return A/L- III with corrido r (05- 15) Pascal	Checked By	Verified By QA
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Frequency: Every 4 Hours  $\pm$  30 min.



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# ANNEXURE-III DIFFERENTIAL PRESSURE RECORD OF PRODUCTION AREA -I

Block: ...... Month: .....

I	Date	Area  Time	PAL-1 Mfg. -01 (05 - 15 Pascal)	PAL-02 Mfg01 (15- 30 Pascal)	Mfg 01 Room 05- 15	PAL-01 Mfg 02 (05 -15 Pascal	PAL-02 Mfg02 (15 -30 Pascal	Mfg 02 Room (05- 15 Pascal)	PAL-01 Garment washing (05-15 Pascal)	PAL-02 Unit Prep. (15 -30 Pascal	Unit Prep. & Sterilizati on (05-15 Pascal)	Garment Washing (05 -15 Pascal)	Equip. Washing (05- 15 Pascal)	Checked By	Verified By QA

**Frequency:** Every 4 Hours ± 30 min.



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#### **ANNEXURE-IV**

### PURE & CURE HEALTHCARE PVT. LTD.

HARIDWAR

#### **PRODUCTION**

#### DIFFERENTIAL PRESSURE RECORD OF PRODUCTION AREA -II

Block: ..... Month: .....

Date	Area Time	PAL-01 Disinfectant preparation (05 -15 Pascal)	Disinfectant. Prep. Room (15- 30 Pascal)	PAL-01 Raw material store (05- 15 Pascal)	Granule feeding (05 -15 Pascal)	Granule Feeding room (05- 15 Pascal)	Production Accessory Room (05- 15 Pascal)	PAL-01 scrap out (05- 15 Pascal)	Primary Change Room- 02 (15- 30 Pascal)	Buffer Room (05 - 15 Pascal)	to Grade D corridor (05 - 15 Pascal)	Checked By	Verified By QA

Frequency: Every 4 Hours ± 30 min.



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#### ANNEXURE-V

## PURE & CURE HEALTHCARE PVT. LTD.

HARIDWAR **PRODUCTION** 

## TEMPERATURE & RELATIVE HUMIDITY RECORD (NMT 25°C, NMT 60 %)

Block: L Block Month: .....

Limits: Temperature: NMT 25°C Relative Humidity: NMT 60%

	Area -		Manufacturi -01			ncturing n -02		fectant tion Room	Granule D	ay store	RM Day	y Store	Checked By	Verified By QA	
Date	Time	Тетр.	RH	Тетр.	RH	Temp.	RH	Тетр.	RH	Тетр	RH	Тетр.	RH		
									-						

**Frequency:** Every 4 Hours  $\pm$  30 min.



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### ANNEXURE-VI TEMPERATURE RECORD (PACKING)

Block:		Month:	
Limits:	Temperature: NMT 25°C		

	Area	<b>Un-Loading Area</b>	Packing Area	Day FG Store		
Date	Time	Temperature (°C)	Temperature (°C)	Temperature (°C)	Checked By	Verified By
		_		_		_

**Frequency:** Every 4 Hours ± 30 min.