



Title: Operation and Cleaning of Insect Killer

SOP No.:

Revision No.:

00

Effective Date:

Supersedes No.

Nil

Review Date:

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1.0 OBJECTIVE:

To lay down procedure for Operation and cleaning of Insect Killer.

2.0 SCOPE:

This SOP is applicable for the operation and cleaning of Insect Killer.

3.0 RESPONSIBILITY:

Executive/Officer- Engineering

4.0 ACCOUNTABILITY:

Department Head:-Approval, Ensure Training and Implementation of this SOP's.

5.0 DEFINITION: NA

6.0 PROCEDURE:

6.1 Operating and Cleaning procedure

6.1.1 Switch off and disconnect the Insect Killer.

6.1.2 Unscrew and open the grill and clean by the use of brush and cloth duster

6.1.3 Remove the dead insect, collect all dead insects and dust in a separate poly bag, keep in dust bin

6.1.4 Replace the clean tray in the insect Killer.

6.1.5 Affix the grill by screwing, plug in and switch on the power.

6.1.6 Record the details in the Insect Killer cleaning record as per Annexure – I

7.0 ABBREVIATIONS:

No.: Number

QA: Quality Assurance

SOP: Standard Operating Procedure

EN: Engineering



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8.0 ANNEXURES:

ANNEXURE No.	TITLE OF ANNEXURE	FORMAT No.
Annexure-I	Cleaning Log Book of Insect Killer	

9.0 DISTRIBUTION:

- Master Copy Quality Assurance Department.
- Controlled Copy No. 01 Engineering Department.

10.0 REFERENCES:

In-House

11.0 REVISION HISTORY:

Revision No.	Change Control No.	Details of Changes	Reason of Changes	Effective Date	Done By
00	Not Applicable	Not Applicable	New SOP		Sunil Kumar

