



# PHARMA DEVILS

PRODUCTION DEPARTMENT

## STANDARD OPERATING PROCEDURE

**Title:** Procedure for Operation and Cleaning of SS Turn Table

<b>SOP No.:</b>		<b>Department:</b>	Production
		<b>Effective Date:</b>	
<b>Revision No.:</b>	00	<b>Revision Date:</b>	
<b>Supersede Revision No.:</b>	Nil	<b>Page No.:</b>	1 of 2

### 1.0 OBJECTIVE:

To lay down a procedure for operation and cleaning of SS turn table.

### 2.0 SCOPE:

This SOP is applicable for operation and cleaning of SS turn table.

### 3.0 RESPONSIBILITY:

Officer / Executive - Production

### 4.0 ACCOUNTABILITY:

Head Production

### 5.0 ABBREVIATIONS:

IPQA        In Process Quality Assurance  
PL         Production Liquid  
RPM        Rotation Per Minute  
SOP        Standard Operating Procedure

### 6.0 PROCEDURE:

#### 6.1 OPERATION:

6.1.1 Ensure the area and machine is clean and verified by IPQA before operation.

6.1.2 After the approval by IPQA start the machine.

6.1.3 Set the RPM with VFD as per the desired

6.1.4 Load the bottle on the table.

6.1.5 Push "ON" main.

6.1.6 Machine must affix **STATUS label** during processing.

6.1.7 After completion of process clean the machine.

6.1.8 Maintain the operation record in Equipment usage log book.

#### 6.2 CLEANING:

6.2.1 Remove previous product from the table.

6.2.2 Clean the turn table by moping with dry clean lint free cloth.

6.2.3 Affixed the status label as **CLEANED**.



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**6.2.4** Maintain the cleaning record in Equipment log book.

### 7.0 ANNEXURES:

Not Applicable

**ENCLOSURES:** SOP Training Record.

### 8.0 DISTRIBUTION:

- Controlled Copy No. 01                      Quality Assurance
- Controlled Copy No. 02                      Production
- Master Copy                                      Quality Assurance

### 9.0 REFERENCES:

- Machine Manual

### 10.0 REVISION HISTORY:

#### CHANGE HISTORY LOG

Revision No.	Change Control No.	Details of Changes	Reason for Change	Effective Date	Updated By