



PHARMA DEVILS

PRODUCTION DEPARTMENT

STANDARD OPERATING PROCEDURE

Title: Cleaning of Utensils

SOP No.:		Department:	Production
		Effective Date:	
Revision No.:	00	Revision Date:	
Supersede Revision No.:	Nil	Page No.:	1 of 4

1.0 OBJECTIVE:

To lay down the procedure for Cleaning of Utensils.

2.0 SCOPE:

This SOP is applicable for Cleaning of Utensils, Proper cleaning of utensils to be done to avoid chances of cross contamination in to the Production area.

3.0 RESPONSIBILITY:

Officer / Executive – Production

4.0 ACCOUNTABILITY:

Head – Production

5.0 ABBREVIATIONS:

Ltd. Limited
SOP Standard Operating Procedure
No. Number
QA Quality Assurance
SLS Sodium Lauryl Sulphate
Pvt. Private

6.0 PROCEDURE:

6.1 All used utensil shall be SS standard.

6.2 List of production utensil as per **Annexure-II**.

6.3 Each utensil has a unique identification no.

6.4 Put the utensils in washing platform and wet the utensil with purified water.

6.5 After wetting remove the utensils & clean by scrapping the stick material with nylon brush.

6.6 Rub the utensils by nylon brush using 0.1% SLS Solution.

6.7 Then wash with purified water and remove the any visible material with the help of nylon brush particularly the corners.

6.8 Final Wash thoroughly with Water for Injection (WFI).

6.9 Clean the Tools, Spanner and other engineering tools using 70% v/v filter IPA with lint free mop, in the pass box. Expose the Tools, Spanner and other engineering tools under UV light as per respective SOP then take inside the clean area.

7.0 ANNEXURES:

ANNEXURES No.	TITLE OF ANNEXURES	FORMAT No.
Annexure-I	Cleaning Record of Utensils	



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Annexure-II	List of Production Utensils	
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ENCLOSURES: SOP Training Record.

8.0 DISTRIBUTION:

- Controlled Copy No. 01 Quality Assurance
- Controlled Copy No. 02 Production
- Master Copy Quality Assurance

9.0 REFERENCES:

Not Applicable.

10.0 REVISION HISTORY:

CHANGE HISTORY LOG

Revision No.	Change Control No.	Details of Changes	Reason for Change	Effective Date	Updated By



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ANNEXURE-II LIST OF PRODUCTION UTENSILS

S.No.	List of utensils	Quantity
1.	Mug 05 L (02 Nos)	02 Nos.
2.	Mug 02 L (02 Nos)	02 Nos.
3.	Mug 01 L	01 Nos.
4.	Pressure Vessel (08Nos)	08 Nos.
5.	Measuring Cylinder (02 Nos)	02 Nos.
6.	Bucket (10 L)	10 L
7.	Surgical Container (10 Nos)	10 Nos.
8.	Three Bucket System	02 Nos.
9.	Filter Housing	01 Nos.
10.	Tools, Spanner and other engineering tools	As per requirement