



PHARMA DEVILS

PRODUCTION DEPARTMENT

STANDARD OPERATING PROCEDURE

Title: Loading of Bottles in Autoclave Trolley

SOP No.:		Department:	Production
		Effective Date:	
Revision No.:	00	Revision Date:	
Supersede Revision No.:	Nil	Page No.:	1 of 2

1.0 OBJECTIVE:

To lay down a Procedure for Loading of Filled / Sealed Bottles in Autoclave Trolley.

2.0 SCOPE:

This SOP is applicable for storage of loading of filled /sealed bottles in autoclave trolley in Production Area.

3.0 RESPONSIBILITY:

Officer / Executive Production

4.0 ACCOUNTABILITY:

Head Production

5.0 ABBRIVATION:

BPCR Batch Production & Control Record
Ltd Limited
LVP Large Volume Parenteral
No. Number
PVT Private
SOP Standard Operating procedure

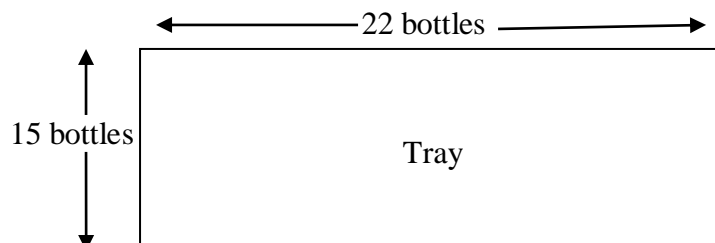
6.0 PROCEDURE:

6.1 Loading of filled /sealed bottles in autoclave trolley :

6.1.1 Collect the filled and sealed containers of LVP products coming out of the filling area in cleaned perforated trays of a trolley.

6.1.2 Arrange the 330 bottles (15X 22) in a tray.

6.1.3 Arrange as per given diagram:



6.1.4 Load 12 trays in a trolley (330 X 12) -3960 bottles in a trolley.

6.1.5 Record the quantity in respective log and BPCR.

6.1.6 PRECAUTIONS:



PHARMA DEVILS

PRODUCTION DEPARTMENT

STANDARD OPERATING PROCEDURE

Title: Loading of Bottles in Autoclave Trolley

SOP No.:		Department:	Production
		Effective Date:	
Revision No.:	00	Revision Date:	
Supersede Revision No.:	Nil	Page No.:	2 of 2

6.1.6.1 Before starting loading of bottles of a new product / batch, check that no any bottles of previous product/ batch are lying on a tray/ trolley.

6.1.6.2 Affix the chemical indicator strip/3m tape to each trolley before loading in to autoclave & affix after unloading the batch in respective print out .

7.0 ANNEXURES:

Not Applicable

ENCLOSURES: SOP Training Record

8.0 DISTRIBUTION:

- Controlled Copy No.01 Quality Assurance
- Controlled Copy No.02 Production
- Master Copy Quality Assurance

9.0 REFERENCES:

Not Applicable.

10.0 REVISION HISTORY:

CHANGE HISTORY LOG

Revision No.	Change control No.	Details of Changes	Reason for Change	Effective Date	Updated By