

PHARMA DEVILS

MICROBIOLOGY DEPARTMENT

STANDARD OPERATING PROCEDURE		
Department: Microbiology	SOP No.:	
Title: Transfer of sterilized garments from cooling zone to dynamic garments storage cabinets	Effective Date:	
Supersedes: Nil	Review Date:	
Issue Date:	Page No.:	

1.0 OBJECTIVE:

To lay down a procedure of Transfer of Sterilized Garments from Cooling Zone to Dynamic Garments Storage Cabinets.

2.0 SCOPE:

This SOP is applicable for procedure of Transfer of Sterilized Garments from Cooling Zone to Dynamic Garments Storage Cabinets in Microbiology Section.

3.0 RESPONSIBILITY:

Officer / Executive - Microbiologist

4.0 ACCOUNTABILITY:

Head – QC

5.0 PROCEDURE:

- **5.1** After sterilization of garments, garments should be unloaded in cooling zone.
- **5.2** Kept the S.S. garment bin on the trolley.
- **5.3** For Sterility section, Transfer the S.S. garment bin to Sterility Air lock –II. Then open the door of Dynamic Garments Storage Cabinet and transfer the S.S. garment bin to dress cabinet.
- **5.4** For MLT Section, Transfer the S.S. garment bin to pass box.
- **5.5** Open the pass box, Transfer the S.S. garment bin to MLT Air Lock-II.
- **5.6** Open the door of Dynamic Garments Storage Cabinet and transfer the S.S. garment bin to dress cabinet.

6.0 REFERENCES:

Not Applicable

7.0 ANNEXURES:

Not Applicable

ENCLOSURES: SOP Training Record

8.0 DISTRIBUTION:

Controlled Copy No. 01
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Master Copy
Quality Assurance Department
Quality Assurance Department



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9.0 ABBREVIATIONS:

No. Number

QA Quality Assurance QC Quality Control S.S. Stainless Steel

SOP Standard Operating Procedure

10.0 REVISION HISTORY:

CHANGE HISTORY LOG

Revision No.	Details of Changes	Reason for Change	Effective Date	Updated By