STANDARD OPERATING PROCEDURE

Title: Cleaning and Operation of Heating Mantle

SOP No.:		**Department:**	Microbiology		
		Effective Date:			
Revision No.:	00	**Revision Date:**			
Supersede Revision No.:	Nil	**Page No.:**	1 of 2		

1.0   OBJECTIVE

To lay down procedure for cleaning and operation of heating mantle.

2.0   SCOPE

This SOP is applicable for heating mantle, Make - Electron, in Quality Control Department.

3.0   RESPONSIBILITY

Prepared by - Executive Quality Control

Checked by - Assistant Manager Microbiology / QC

Approved by - Head QA, QC

4.0   PROCEDURE

4.1   Operation

4.1.1   Connect the power cord of the heating mantel to the main supply.

4.1.2   Switch on the main supply and observe that the indicating lamp glows up.

4.1.3   Turn the knob of the temperature controller regulator clockwise for controlling of temperature.

4.1.4   Place the sample container on the surface of the heating mantel.

4.1.5   Continue heat the sample up to the required time.

4.1.6   After completion of the heating switch off the main supply of the heating mantel.

4.2   Cleaning

4.2.1   Clean the heating mantel with a clean lint free cloth everyday.

4.2.2   Clean the heating mantel with lint free cloth along with disinfectant.

5.0   SAFETY & PRECAUTIONS

5.1   Before cleaning or any maintenance remove the power supply cord of the heating mantel from the main supply.

5.2   Before cleaning make sure that the surface of the heating mantel is cool or not.

5.3   Don't touch the heating mantel directly during operational condition.

PHARMA DEVILS
MICROBIOLOGY DEPARTMENT

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6.0   REVISION HISTORY

Revision No.	Reason for Revision	Superseded from & date
00	First Issue	--------

7.0   REFERENCES

Not applicable.

8.0   ABBREVIATIONS

SOP   :   Standard Operating Procedure

9.0   ANNEXURES

Not applicable.