



PHARMA DEVILS

SOP FOR CLEANING OF RACKING SYSTEM

SOP No.:

1.0 OBJECTIVE:

To lay down the procedure for cleaning the light & heavy racking system.

2.0 SCOPE:

This SOP is applicable for cleaning of racking system.

3.0 RESPONSIBILITY:

Store Executive shall be responsible for implementing the SOP.

4.0 PROCEDURE:

4.1 Cleaning Procedure of Racking system

4.1.1 Racking system shall clean on daily basis.

4.1.2 Racking shall be cleaned with dry mop.

4.1.3 Mop shall be rubbed on surface on the ceiling & top of the each bin, back support & supporting angles.

4.1.4 If there is material on rack, which is dirty, material shall be shifted in another rack or SS pallets in presence of store executive.

4.1.5 After cleaning the rack /bin, shifted material shall be kept in appropriate rack or on pallet.

4.2 SS Stool is used to reach for high racks cleaning

4.3 The M.S.Racks, which get corrosive shall be painted.

5.0 SAFETY AND PRECAUTIONS:

Not Applicable

6.0 REVISION HISTORY:

Revision No	Reason for revision	Superseded from and date
00	New SOP	

7.0 REFERENCES:

Not applicable



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8.0 ABBREVIATIONS:

SOP : Standard operating procedure

SS : Stainless steel

9.0 ANNEXURES:

Not applicable