STANDARD OPERATING PROCEDURE

Department: Engineering	**SOP No.:**
Title: Operation of Portable Operator Terminal Unit	**Effective Date:**
Supersedes: Nil	**Review Date:**
Issue Date:	**Page No.:**

1.0   OBJECTIVE:
To lay down the procedure for the operation of Portable Operator Terminal Unit.

2.0   SCOPE:
This standard operating procedure (SOP) is applicable for the operation of portable Operator terminal unit.

3.0   RESPONSIBILITY:
Engineering Manager

4.0   PROCEDURE:

4.1   Front screen of the POT unit shows the AHU No. If this screen is not display first go back to the first screen by pressing ↵

4.2   First display shows the No. of the respective AHU.

4.3   To see the details of particular AHU press A, B, C, and D Button as required on the POT Unit.

4.4   "PLEASE WAIT" screen will display for few second.

4.5   Display will show Alarm Flag, Measured Values and Parameter on Screen.

4.6   Press A, B, C to see respected value as mention above.

4.7   To see alarm press A.

4.8   Again "PLEASE WAIT" screen will display for few second.

4.9   Display Shows Common alarm. By pressing A, B the alarm point will seen.

4.10   To see the Measured Value/Room Parameter go back to Parameter screen by pressing ⇐

4.11   Press B and again "PLEASE WAIT" screen will display for few second.

4.12   Now screen shows Input/Output.

4.13   Press A for input and B for Output. After pressing this. The screen show Universal press A to see next screen in both case.

4.14   After that screen shows the respective parameters for the AHU No which is selected previously.

4.15   To see the Parameters. Again go to the parameter screen by pressing ⇐

5.0   SAFETY AND PRECAUTIONS:
As per manual.

6.0   REVISION HISTORY:

Revision No.	Reason for Revision	Superseded from & date
00	New	--------

7.0   **REFERENCES:**
Operational Manual of POT Unit.

PHARMA DEVILS	
ENGINEERING DEPARTMENT	
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8.0   ABBREVIATIONS:

SOP: Standard Operating Procedure.
POT: Portable Operator Terminal
AHU: Air Handling Unit

9.0   ANNEXURE:

N/A

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