



PHARMA DEVILS

SOP FOR MONITORING OF TEMPERATURE AND RELATIVE HUMIDITY

SOP No.:

1.0 OBJECTIVE:

To lay down the procedure for recording of Temperature and relative humidity in warehouse (i.e. Raw material, Packing material and Finished goods warehouse.)

2.0 SCOPE:

This SOP is applicable for maintaining environmental condition in Raw, Packaging & Finished goods warehouse.

3.0 RESPONSIBILITY:

Store Executive shall be responsible for implementing the SOP.

4.0 PROCEDURE:

- 4.1. Calibrated Hygro-thermometer shall be affixed in the warehouses as per SOP No..... "Calibration of Instruments".
- 4.2. The instrument will perform a self –test & display reading after normally after 5 seconds.
- 4.3. The temperature shall be observed on the display space of the Hygro-thermometer.
- 4.4. Temperature shall be recorded in the format attached herewith the SOP as Annexure – I.
- 4.5. Recording of temperature/Humidity is to be done two times (between 9.30 to 10.30 am & 3.00 pm to 4.30 pm) in a day.
- 4.6. Temperature limit in A/c storage area shall be 23 °C ($\pm 2^{\circ}\text{C}$).
- 4.7. Humidity limit in A/c storage area shall be 50% ($\pm 5\%$).
- 4.8. Temperature limit in Non A/c storage area shall not be more than 30°C ($\pm 2^{\circ}\text{C}$).
- 4.9. The Hygro-thermometer shall be replaced with new in case of any damage to the instrument.
- 4.10. If the Temperature/Humidity is out of limits, the Executive – Store shall inform it to the maintenance department.

5.0 SAFETY AND PRECAUTIONS:

Not Applicable

6.0 REVISION HISTORY:

Revision No	Reason for revision	Superseded from and date
00	New SOP	



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7.0 REFERENCES:

“Calibration of Instruments”.

8.0 ABBREVIATIONS:

SOP : Standard operating procedure

RM : Raw Material

PM : Packing Material

FG : finished Goods

9.0 ANNEXURE:

Annexure 1 Temperature and Relative humidity Record

