



PHARMA DEVILS

PRODUCTION DEPARTMENT

STANDARD OPERATING PROCEDURE

Department: Production	SOP No.:
Title: Cleaning of Carton Coading Machine	Effective Date:
Supersedes: Nil	Review Date:
Issue Date:	Page No.:

Purpose -	To lay down operating procedure for the cleaning of carton coding machine
Scope :-	This procedure is applicable for
Responsibility:	Production Chemist To supervise the activity
Pre-operating Check:	-Check no packing material or residue of previous product should be there.
Frequency: -	For different product each time after use or at the end of the shift for the same product.
Equipment used:	carton-coding machine
Cleaning procedure: -	<ol style="list-style-type: none">1. Remove the stereo from the stereo drum.2. Stereo return to the packing supervisor for destruction.3. Clean the platform with wet cloth.4. If the ink spoilage is more than wet that cloth with thinner and mop the surface.5. Ensure the following: Absence of cartons of the previous batch number. Absence of stereos of the previous batch number.6. Clean the surround area of the carton-coding machine.