

PHARMA DEVILS

QUALITY CONTROL DEPARTMENT

STANDARD OPERATING PROCEDURE			
Department: Quality Control	SOP No.:		
Title: Destruction of PM sample after testing	Effective Date:		
Supersedes: Nil	Review Date:		
Issue Date:	Page No.:		

1.0 OBJECTIVE:

To lay down a procedure for destruction of Packaging Material sample timely after testing in order to avoid any mix up or misuse of the same.

2.0 SCOPE:

This SOP is applicable for all tested samples of Packaging Material.

3.0 RESPONSIBILITY – Execution - Executive QC. Checking - Assistant Manager QC.

4.0 ACCOUNTABILITY - Manager Quality Control

5.0 PROCEDURE:

- 5.1 After approval of the batch, collect all the excess samples.
- 5.2 In case of Printed /Plain /Blister Aluminium foil, PVC, LDPE cut the sample in small pieces and transfer the piece in waste bin.
- 5.3 In case of Label, Leaflet, Carton, Catch cover, Sticker label, or all printed packaging material and Corrugated Box, torn in small Pieces and transfer the piece in waste bin.
- 5.4 Enter the destruction details in sample inward register

6.0 SAFETY & PRECAUTIONS:

Not Applicable.

7.0 REVISION HISTORY:

Revision No.	Reason for Revision	Superseded from & Date
00	New	

8.0 DISTRIBUTION:

Сору	Issuance Record			Withdrawal Record		Destruction Record		
No.	Da te	Dept. issued	Name /Signature of receiver	Issued By Name / Signature	Ву	Sign/ Date	Ву	Sign/ Date



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9.0 REFERENCES:

Not Applicable

10.0 ABBREVIATIONS & ANNEXURES:

SOP : Standard Operating Procedure

QA : Quality Assurance

No. : Number

QC : Quality Control

A.R. No.: Analytical report number

RM: Raw Material

Sr. No.: Serial number

PVC : Poly Vinyl Chloride

LDPE: Low Density PolyEthylene

Annexures: Not Applicable