



PHARMA DEVILS

QUALITY CONTROL DEPARTMENT

STANDARD OPERATING PROCEDURE

Department: Quality Control	SOP No.:
Title: Destruction of Samples after testing	Effective Date:
Supersedes: Nil	Review Date:
Issue Date:	Page No.:

1.0 OBJECTIVE:

To lay down a procedure for Destruction of samples after testing

2.0 SCOPE:

This SOP shall be applicable for all samples of in process, finished product and raw material to be used in Quality Control laboratory.

3.0 RESPONSIBILITY:

3.1 Execution- Executive QC.

3.2 Checking - Assistant Manager QC.

3.3 Manager QC

4.0 PROCEDURE:

4.1 After approval of the batch collect all the excess samples on specified place and transfer in place "Sample for destruction"

4.2 In case of bottles, open the glass bottles empty the contents and drain carefully with continuous flow of water into sink. After discarding the contents, remove and torn the labels (if pasted) and throw it in to the dustbin. Discard the bottles in to the dust bin.

4.3 In case of Raw Material and Powder, collect in a container separately & transfer it in a poly bag, tie its mouth. Hand over all such bags to Scrap Management Dept. for further disposal.

4.4 Record the destruction of sample in their respective sample inward Register .

5.0 SAFETY AND PRECAUTION:

5.1 Always use hand gloves, facemask and other required safety measures.

6.0 REVISION HISTORY:

Revision No.	Reason for Revision	Superseded from & date
00	New	

7.0 REFERENCES:

Not Applicable.



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8.0 ABBREVIATIONS:

SOP : Standard Operating Procedure

No. : Number

QC : Quality Control

Dept. : Department

9.0 ANNEXURE

Annexures - Not Applicable