



PHARMA DEVILS

QUALITY CONTROL DEPARTMENT

STANDARD OPERATING PROCEDURE

Department: Quality Control	SOP No.:
Title: Maintenance of Dessicators	Effective Date:
Supersedes: Nil	Review Date:
Issue Date:	Page No.:

1.0 OBJECTIVE:

To lay down a procedure to maintain the desiccators for continue effective use.

2.0 SCOPE:

This SOP shall be applicable for maintenance of all desiccators lying in Quality Control Laboratory.

3.0 RESPONSIBILITY - Execution - Executive QC.
Checking - Assistant Manager QC .

4.0 ACCOUNTABILITY - Manager Quality Control

5.0 PROCEDURE:

5.1 Remove the containers of the desiccators and put them in a Hot Air Oven.

5.2 Remove the desiccant and destroy it

5.3 Clean the desiccators with water, detergent solution and again with water. Mop it with dry cotton cloth.,allow it to dry.

5.4 Fill the new desiccant (Calcium Chloride) up to the cup height.

5.5 Transfer all the containers back into the desiccators.

5.6 Apply silicone gel to the lid and top circumference of the desiccators.

5.7 Check that all the containers placed in the desiccators are labelled properly.

5.8 Check that the lid of desiccators is properly placed.

5.9 Maintain the records in the format as per Annexure-I.

5.10 Change the desiccant once in a quarter / Wherever it seems to be change.

6.0 SAFETY & PRECAUTIONS :

Not Applicable

7.0 REVISION HISTORY:

Revision No.	Reason for Revision	Superseded from & date



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8.0 DISTRIBUTION:

Copy No.	Issuance Record				Withdrawal Record		Destruction Record	
	Date	Dept. issued	Name / Signature of receiver	Issued By Name / Signature	By	Sign/ Date	By	Sign/ Date

9.0 REFERENCES:

Not Applicable

10.0 ABBREVIATIONS & ANNEXURES:

SOP : Standard Operating Procedure

QC : Quality Control

No. : Number

Annexure – I: Cleaning Record Of Desiccators

