



PHARMA DEVILS

QUALITY CONTROL DEPARTMENT

STANDARD OPERATING PROCEDURE

Department: Quality Control	SOP No.:
Title: Operation and Cleaning of Elix Water System	Effective Date:
Supersedes: Nil	Review Date:
Issue Date:	Page No.:

1.0 OBJECTIVE:

To lay down procedure for operation and cleaning of Elix water system in the Quality Control Department.

2.0 SCOPE:

This SOP is applicable to operation and cleaning of Elix water system installed in Quality Control Department.

3.0 RESPONSIBILITY - Execution - Executive QC

Checking - Assistant Manager QC

4.0 ACCOUNTABILITY- Manager Quality Control

5.0 PROCEDURE:

5.1 Operation Procedure:

- 5.1.1 Switch "ON" the main power supply.
- 5.1.2 Open the water valve.
- 5.1.3 Switch "ON" the Sure Pro main.
- 5.1.4 Wait for two minutes, then Switch "ON" the Elix system.
- 5.1.5 Wait for about 10 - 12 mins. Till it comes in "Flush Mode".
- 5.1.6 If system is in "Stand By" mode, Press "Operate / Stand By" for 10 seconds, to put system in operation mode.
- 5.1.7 After approximately 3-4 minutes, System will go in "Rinsing mode"
- 5.1.8 Then the system will go in "producing mode".
- 5.1.9 Switch "ON" the "Milli- Q assembly".
- 5.1.10 Keep the system undisturbed for 5 mins, for recirculation.
- 5.1.11 If system is in "Stand By" mode, Press "Operate / Stand By" for 10 seconds, to put system in Pre-operation mode.
- 5.1.12 If the tank is filled more than 5% (shown in display on Elix – system). Withdraw the water by pushing down the POU gun switch (placed on Milli Q assembly).
- 5.1.13 After using the whole system, Switch off the Milli Q ' followed by "Elix" in Stand – By mode'.
- 5.1.14 Then switch off the Sure Pro main followed by main power supply to the system.
- 5.1.15 Close the water valve to discontinue the water supply.



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9.0 REFERENCES:

Not applicable

10.0 ABBREVIATIONS & ANNEXURES:

SOP : Standard Operating Procedure

QC : Quality Control

% : Percentage

RO : Reverse Osmosis

Annexure - I: Cleaning Record of Elix Water System

