

WAREHOUSE

1. Dispensing Area shall be cleaned **Daily or Before the start of Changeover.**
2. Leave the RLAF for **15 minutes** before using for Sampling or Dispensing.
3. Cleaning of Vacuum Cleaner should be **Once** in a shift.
4. Cleaned Dispensing tools shall be used within **7 days** of cleaning.
5. Dispensing tools shall be cleaned after **Every product changeover.**
6. Barrel Pump shall be cleaned once in a **month or before use.**
7. Racks shall be cleaned **Once in a Week.**
8. Floor, SS trolley & Mopping shall be done **Once in a Day.**
9. WasteBin shall be cleaned **Once in a Day.**
10. View panels, Doors, Glass Windows, Pallets, Hydraulic Trolley shall be cleaned **Once in a Week.**
11. Walls & Ceiling shall be cleaned **Once in a Week.**
12. Electric Fixtures shall be cleaned **Once in a Week.**
13. SS Sink shall be cleaned **Daily at the end of Day.**

*freedom is in peril
defend it
with all
your might*