PHARMA DEVILS

PRODUCTION DEPARTMENT

STANDARD OPERATING PROCEDURE	
Department: Production	**SOP No.:**
Title: SOP for Checking of Sieve Integrity	**Effective Date:**
Supersedes: Nil	**Review Date:**
Issue Date:	**Page No.:**

1.0 OBJECTIVE:

To lay down a procedure for checking of sieve integrity.

2.0 SCOPE:

The procedure is applicable to checking of sieve integrity in production department.

3.0 RESPONSIBILITY:

Technical Associate : Cleaning and Operation

Officer and Executive : Supervision for cleaning and operation

Officer and Executive IPQA : SOP Compliance

Head Production : SOP Compliance

4.0 DEFINITION (S):

NA

5.0 PROCEDURE:

5.1 Integrity shall be checked before and after use of sieve.

5.2 Place the sieve infront of light source and visually check for any damage in wire mesh and teflon ring. If found ok record the same in respective BMR.

5.3 If any damage is found, reject the sieve and inform to QA and cut the sieve from center in two pieces, roll them and send to scrap yard by sending the scrap transfer note as per SOP.

6.0 ABBREVIATION (S):

6.1 SOP: Standard Operating Procedure

6.2 No.: Number

6.3 BMR: Batch Manufacturing Record

7.0 RERERENCE (S):

Handling of Scrap

8.0 ANNEXURE (S):

8.1 Nil

9.0 DISTRIBUTION:

9.1 Master Copy : Quality Assurance

9.2 Controlled copy (s) : Production department, Quality Assurance

9.3 Reference copy (s) : Production department