



# PHARMA DEVILS

QUALITY ASSURANCE DEPARTMENT

## Annexure No. 4: Verification of Master Documents

S.No.	DQ Req. No.	Test Data	Expected Results	Actual result meets Expected results?	Reference Test Script No.	Discrepancy (Yes/No)
1.	---	Design Qualification Document	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
2.	4.1.2	List of Active ERP client stations	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
3.	4.1.3	Server Technical Agreement	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
4.	4.1.4	Progen ERP Software Configuration Document for Server	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
5.	4.1.5	Antivirus Software License Copy/Media	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
6.	4.1.6	Licenses of all installed software Copy / Media	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
7.	4.1.7	List of Progen ERP Business Process System users	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
8.	4.1.8	Progen ERP Software Installation Manual at Client	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
9.	4.1.9	Server Installation Procedure	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
10.	4.2.1	Access Control SOP	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
11.	4.2.3	System Administrator SOP	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
12.	4.2.4	Data Backup and Restore Management	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
13.	4.2.5	Disaster Management and Recovery	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		
14.	4.2.6	User creation and deletion	Document should be available	Yes <input type="checkbox"/> No <input type="checkbox"/>		



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**Observations:**

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