Annexure -8: Description of Functional and Operational Requirements for Requisition Module

5.8.1 Purchase Requisition

Req. No.	Description
5.8.1.1	System has provision to generate PRQ number auto system generated.
5.8.1.2	System has provision to restrict unauthorized user to create Purchase requisition
5.8.1.3	System has provision to restrict purchase requisition to be generated in back date
5.8.1.4	System has provision to restrict purchase requisition to be generated in future date
5.8.1.5	Modification of transaction date should not be allowed once purchase requisition saved.
5.8.1.6	System has provision for requisition quantity to be specified
5.8.1.7	System has provision for Mfg. name for raw material and packing material to be specified
5.8.1.8	Should not allow to raise requisition for manufacturer not approved by QA for RM and PM
5.8.1.9	System has provision for require by date to be specified
5.8.1.10	System has provision for unauthorized user not to delete purchase requisition
5.8.1.11	System has provision not to delete transacted purchase requisition
5.8.1.12	System has provision not to close purchase requisition for unauthorized user
5.8.1.13	System has provision to print purchase requisition document

5.8.2 Store Requisition From Other Department

Req. No.	Description
5.8.2.1	System has provision for Store requisition from other department to be system generated.
5.8.2.2	System has provision for Store requisition from other department not to be duplicated.
5.8.2.3	System has provision for unauthorized user not be able to create Store requisition from other department.
5.8.2.4	System has provision for unauthorized user not able to delete Store requisition from other department.
5.8.2.5	System has provision to allow requisition if no stock
5.8.2.6	System has provision for not to allow back dated SRD
5.8.2.7	System has provision for not to allow future date SRD
5.8.2.8	System has provision for not to allow modification of transaction date
5.8.2.9	System has provision to print Store Requisition from Other Department

5.8.3 Un-Authorization Work bench

Req. No.	Description
5.8.3.1	System has provision to restrict unauthorized user to un-authorize transaction