

PRODUCTION DEPARTMENT

STANDARD OPERATING PROCEDURE

Title: Decontamination and Destruction of Bacillus Clausii Solution in Form, Fill Seal Section

SOP No.:		Department:	Production
SOF No.:		Effective Date:	
Revision No.:	00	Revision Date:	
Supersede Revision No.:	Nil	Page No.:	1 of 4

1.0 OBJECTIVE:

To lay down a procedure for Decontamination & Destruction of Bacillus Clausii Solution in FFS section.

2.0 SCOPE:

This SOP is applicable for Decontamination & Destruction of Bacillus Clausii Solution in FFS section.

3.0 RESPONSIBILITY:

Officer / Executive Production

4.0 ACCOUNTABILITY:

Head - Production

5.0 ABBREVIATIONS:

ETP Effluent treatment plant

FFS Form, Fill Seal

Kg Kilogramm

Ltr. Liter
Ml Milliliter

pH Power of Hydrogen

SOP Standard Operating Procedure

6.0 PROCEDURE:

- **6.1** Prepare 40% w/v Sodium Hydroxide Solution as per requirement in water for Injections in dedicated vessel & record the same in **Annexure-I**.
- 6.2 Discard the rejected respoules /solution of Bacillus Clausii in dedicated vessel containing 10 Ltr. of 40% Sodium Hydroxide decontamination solution.
- 6.3 Hold the decontaminated solution for minimum period of 4 hours for decontamination of Bacillus Clausii spore.
- 6.4 Send it to ETP for destruction with Intimation for discarding of deactivated Bacillus Clausii Solution in ETP in Annexure-II.

7.0 ANNEXURES:

ANNEXURE No.	TITLE OF ANNEXURE	FORMAT No.
Annexure-I	Preparation & Decontamination Record of Bacillus Clausii Solution	
Annexure-II	Intimation for discarding of deactivated Bacillus Clausii Solution in ETP	

ENCLOSURES: SOP Training Record.



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8.0 DISTRIBUTION:

• Controlled Copy No. 01 Quality Assurance

• Controlled Copy No. 02 Production

• Master Copy Quality Assurance

9.0 REFERENCES:

Literature provided from Anthem Biosciences.

10.0 REVISION HISTORY:

CHANGE HISTORY LOG

	Revision No.	Change Control No.	Details of Changes	Reason for Change	Effective Date	Updated By
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ANNEXURE-I PREPARATION & DECONTAMINATION RECORD OF BACILLUS CLAUSII SOLUTION

Block: Section:

DIUCK.	ock. Section.								
Date	Product Name	Batch No.:	Weight of Sodium Hydroxide in Kg	Water for Injection Qty. in Ltr.	Discarded Solution (Liter)	Hol tim From	Done By	Checked By	Remarks
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ANNEXURE-II INTIMATION FOR DISCARDING OF DEACTIVATED BACILLUS CLAUSII SOLUTION IN ETP

Block:	Section:	Date:		
Product Name:	Mfg. Date			
Batch No.:	Exp. Date			
Qty. in Ltr.	Remark			
Intimated By (Prod.) Sign & Date	Checked By (QA) Sign & Date	Receive By (ETP) Sign & Date		