



# WAREHOUSE



**Raw Material Warehouse**

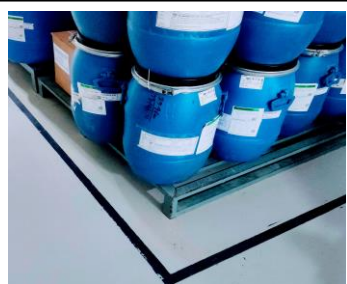


**Primary Packing Material Storage**



**Dispensing Area**

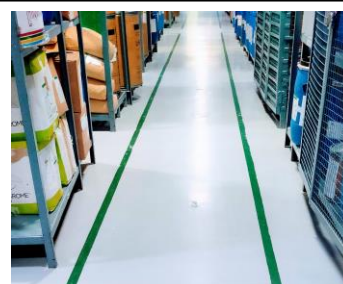
The warehouse itself is not pressure controlled, but is cleaner than the receipt area. In the warehouse, goods should be stored off the floors and away from walls, because moisture may be taken up through concrete walls and floors. This area is sometimes referred to as a "Grey" since it is cleaner than outside, but still not clean enough to expose products to the environment. In warehouse, each lot of drug products must be identified with a distinctive code, and the lot's status must be identified (Approved, Quarantined and Rejected).



**Quarantine Area**



**Under Test Area**



**Approved Area**



**Rejected Area**

## FLOW OF WAREHOUSE ACTIVITIES

- STEP 1** ⇒ Material received & documents verified at aate entry
- STEP 2** ⇒ Consignment sent to warehouse receiving bay for verification in SAP with PO
- STEP 3** ⇒ All incoming verified consignments are unloaded at central receiving on FIFO basis
- STEP 4** ⇒ All received materials shall be stored in quarantine area having status of awaiting GRN with Blue rope
- STEP 5** ⇒ GRN shall be initiated in SAP. After GRN, warehouse shall take print the "Requisition for analysis of Raw Material" and send to QC dept. for Sampling
- STEP 6** ⇒ Quarantine label shall be taken from SAP after GRN duly signed and shall be affixed on each container

- STEP 7** ⇒ Sampling activity shall be carried out by QC under RLAF & after Sampling, QC shall affix printed duly signed "UNDER TEST" label on each container
- STEP 8** ⇒ Once material is released by QC, QC person shall affix "APPROVED" label on each container.
- STEP 9** ⇒ Different color strip represent the areas like Blue color for Quarantine Area, Yellow color for Under Test, Red Color floor for Rejected Area and Green color for Approved Area.
- STEP 10** ⇒ After receipt of BPCR from production department, Warehouse Officer shall plan the dispensing of raw materials.
- STEP 11** ⇒ Dispensing activity shall be carried out under RLAF.