APPENDIX 1- TEMPLATE OF INVENTORY LIST FOR COMPUTERIZED SYSTEM

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1 INVENTORY LIST FORLABORATORY INSTRUMENTS

Unit Name:		Revision No./ Addendum No.	

S.No.	System Name/ Instrument Name	System ID./ Instrument ID.	System/ Instrument Make/ Model	Computer System Make/ Model	Software Details	Software Category (as per GAMP5)	CSV Status (Done/ Pending)	System/ Instrument Status (In-Use/ Retired)	Remarks
01.									

Prepared By (Sign & Date)	Reviewed By (Sign & Date)	Reviewed By (Sign & Date)	Approved By (Sign & Date)

APPENDIX 1- TEMPLATE OF INVENTORY LIST FOR COMPUTERIZED SYSTEM

2   INVENTORY LIST FOR PLC/ HMI/ SCADA/ IPC/ CONTROLLER/ DDC SYSTEM:

Unit Name:		Revision No./ Addendum No.	

S.No.	System Name/ Equipment Name	System ID./ Equipment ID.	System/ Equipment Make/ Model	PLC Make/ Model	HMI/ SCADA/ IPC Make/ Model	System Category (as per GAMP 5)	CSV Status (Done/ Pending)	System Status (In-Use/ Retired)	Remarks
01.									

Prepared By (Sign & Date)	**Reviewed By (Sign & Date)**	**Reviewed By (Sign & Date)**	**Approved By (Sign & Date)**

Note: 1. Signing table can be changed as per required.

2. Revision No. will start from 01 for preparing the document initially and will be 02, 03… when it revised.

3. Addendum No. will be written only when New System/ Instrument/ Equipment is added during ongoing year and it will start from 01 initially will be 02, 03… when required.